



Planning & Zoning Department
415 W. University Dr.
(956) 388-8202

SUBDIVISION APPLICATION

1. Nature of Request (circle one or more):
 Preliminary Plat Final Plat Amended Plat
 Development Plat Vacating Plat Minor Plat
 Concept Plan 3 ½ Mile E.T.J. Plat Re-Plat
2. Exact name of proposed subdivision: _____

3. Legal Description: _____

4. Zoning: Present: _____ Required: _____
5. Inside city limits? Yes No
If outside, is the proposed subdivision within the: (Circle one)
 Comprehensive Development Area Rural Development Area
6. Primary consulting firm: _____
Email: _____
Phone: _____ Address: _____
7. Proposed method of liquid waste disposal:
 Sanitary Sewer OSSF – On-Site Sewage Facility
8. Desired land use options:
 Single Family Twin House Patio Homes Townhouse
 Lot-Line House Village House Duplex Atrium
 Multiplex Multi-Family Duplex Townhouse Roof Deck
 Mobile Homes Manufactured Home Commercial Industrial
9. Number of lots: _____
Residential: _____ Commercial: _____ Multi-Family: _____ Industrial: _____
10. Electric power and light company to serve the proposed subdivision (circle one):
 AEP (Central Power & Light) Magic Valley Electric Co-op
11. Irrigation District:
 Hidalgo County Irrigation District No. 1 Santa Cruz Irrigation District No. 15
 Hidalgo County Irrigation District No. 2 Other: _____

12. All potable-water retailers to serve the proposed subdivision:

- City of Edinburg
- North Alamo Water Supply Corporation
- Sharyland Water Supply Corporation
- Other: _____

NOTE: Subdivision located within certified service area of a potable water retailer other than the City of Edinburg requesting city water shall submit a written release from the respective retailer prior to being served by the City. Further more the developer shall be responsible for a transfer fee of \$5.00 per lot prior of recording.

WATER RIGHTS: If the subdivision is to be provided with potable water by the City of Edinburg, the sub-divider, prior to plat approval, shall execute the proper documents with the irrigation district in which it is located to have such property excluded from the district and the water rights attributable to such property converted to municipal use.

13. Owners of record, holding title to real estate within the proposed subdivision. Ownership instrument (i.e. Title Policy, Warranty Deed and Deed of Trust) shall be submitted with application. All such owners are listed immediately below.

	<u>Name (Print or Type)</u>	<u>Mailing Address & Zip Code</u>	<u>Phone #</u>
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____

14. Have any of said owners designated agents to submit and revise this plat application of their behalf?
(Circle One)

- Yes
- No

(If “Yes” attached duly notarized documentation to that effect, signed by each such owner.)

15. The undersigned owners of record (or their authorized agents) hereby agree to make all the improvements, and to meet all the requirements and standards as specified in the City of Edinburg Code of Ordinances.

16. The undersigned hereby request that the Edinburg Planning & Zoning Commission and the City Commission approve the attached subdivision plat.

17. The undersigned hereby declared that we have made a diligent effort to ensure that all items contained in this application (including all construction plans) are true and complete. Developer’s requirement sheet must be completed, signed, and submitted with the application form.

	<u>Signature</u>	<u>Date</u>
A.	_____	_____
B.	_____	_____
C.	_____	_____

I have read the information contained on this sheet and hereby agree to comply with the requirements noted herein

Project Engineer

SUBDIVISION PLAT FEES AND REQUIREMENTS SHEET

SUBDIVISION NAME: _____

Administrative Fees (All checks should be made out to the City of Edinburg)

Office Use Only

1. Preliminary Plat	\$ 250.00	_____
2. Final Plat	\$ 200.00	_____
3. Minor Plat	\$ 250.00	_____
4. Amended Plat	\$ 250.00	_____
5. Re-Plat	\$ 250.00	_____
6. Vacating Plat	\$ 250.00	_____
7. Plat Review Fee (2 -5 Mile E.T.J.)	\$ 25.00	_____
8. Site Plan Review	\$ 250.00	_____
9. Appeals or Variances	\$ 150.00	_____
10. Voluntary Annexation	\$ 100.00 (Plus Publication Cost)	_____
11. Land Clearing Permit	\$ 150.00	_____
12. Street Sign Installation	\$ 200.00	_____
13. Two (2%) Administration and Inspection Fee		_____
14. Two (2%) Construction Materials Testing Fee		_____
15. Water Right Fees Per Acre	TBD	_____
16. Park Land Fees (Per Lot)		_____
Developer	\$ 300.00	_____
Builder	\$ 300.00	_____
E.T.J. Single Family (Per Lot)	\$ 300.00	_____
E.T.J. Multifamily (Per Unit)	\$150.00	_____

Preliminary Plat Requirements

1. Subdivision Plat, Utility (Layout Folded)	8	_____
2. Approved Drainage Report	3	_____
3. 8 ½" X 11" Copies of Subdivision Plat And Utility layout.	1	_____
4. Warranty Deed	1	_____
5. Signed Application or application with a Notarized letter of Authorization	1	_____

Pre-Construction

- | | | | |
|----|---|---|-------|
| 1. | Subdivision Plat and Construction Plans (utilities) | 8 | _____ |
| 2. | SWPPP/CNOI (If Required) | 3 | _____ |

Final Plat Requirements

- | | | | |
|----|------------------------------------|---|-------|
| 1. | Mylar of Subdivision Plat | 1 | _____ |
| 2. | Mylar As-Builts Construction Plans | 2 | _____ |
| 3. | Digital Copies of As-Builts | 2 | _____ |
| 4. | Letter of Credit (If Applicable) | | _____ |