



MINIMUM REQUIREMENTS

- I. **To be eligible to take the Physical Agility/Strength and Endurance Test and the Civil Service Written Examination for Entry-Level Position Fire Fighter with the Edinburg Fire Department, applicants shall:**
- (a) not be less than 18 years of age and not be older than 35 years of age (*Pursuant to the Texas Local Government Code, Subchapter A. General Provisions, 143.023 Eligibility for Beginning Position (c)*);
 - (b) be a high school graduate or have passed a general educational development (GED) test indicating high school graduation level. All fire fighters must be able to intelligently read and write the English language.
 - (c) have a valid Driver License and satisfactory driving record (a valid Texas Driver License and satisfactory driving record is required prior to employment as an Entry-Level Fire Fighter);
 - (d) must be a U.S. Citizen, Legal Permanent Resident Alien, or authorized by law to have U.S. residency.
 - (e) have completed and returned the enclosed documentation to the Edinburg Civil Service Director; by the deadline. **No applications will be accepted after the deadline.**
 - (f) meet the minimum standards set forth in the published notice and established minimum qualifications in the position classification plan as adopted by the Civil Service Commission; and
 - (g) must arrive to test site 30 minutes prior to posted start time to check in. **If you arrive after the posted start time you will not be allowed to test.**
- II. **An applicant may not be certified as eligible for an Entry-Level position with the Fire Department unless the applicant meets all legal requirements necessary to become eligible for future licensing by the Texas Commission on Fire Protection (TCFP).**

Texas Administrative Code; Title 37 Public Safety and Corrections; Part 13 Texas Commission on Fire Protection; Chapter 421 Standards for Certification; Rule §421.3 Minimum Standards Set by the Commission

- (a) General statement. It shall be clearly understood that the specified minimum standards described in this section are designated a minimum program. Employing entities are encouraged to exceed the minimum program wherever possible. Continuous in-service training beyond the minimum standards for fire protection personnel is strongly recommended. Nothing in these regulations shall limit or be construed as limiting the powers of the Civil Service Commission, or the employing entity, to enact rules and regulations which establish a higher standard of training than the minimum specified, or which provides for the termination of the services of unsatisfactory employees during or upon completion of the prescribed probationary period.
- (b) Functional position descriptions:
 - (1) Structural Fire Protection personnel. The following general position description for structural fire protection personnel serves as a guide for anyone interested in understanding the qualifications, competencies, and tasks required of the fire fighter operating in the State of Texas. It is ultimately the responsibility of an employer to define specific job descriptions within each jurisdiction.

- (a) Qualifications. Successfully complete a commission approved course; achieve a passing score on written and performance certification examinations; must be at least 18 years of age; generally, the knowledge and skills required show the need for a high school education or equivalent; ability to communicate verbally, via telephone and radio equipment; ability to lift, carry, drag, and balance weight equivalent to the average human weight; ability to interpret in English, written and oral instructions; ability to work effectively in high stress situations; ability to work effectively in an environment with loud noises and flashing lights; ability to function through an entire work shift; ability to calculate weight and volume ratios; ability to read and understand English language manuals including chemical, medical and technical terms, and road maps; ability to accurately discern street signs and address numbers; ability to document in English, all relevant information in prescribed format in light of legal ramifications of such; ability to converse in English with coworkers and other emergency response personnel. Good manual dexterity with ability to perform all tasks related to the protection of life and property; ability to bend, stoop, and crawl on uneven surfaces; ability to withstand varied environmental conditions such as extreme heat, cold, and moisture; and ability to work in low or no light, confined spaces, elevated heights and other dangerous environments.
- (b) Competency. A basic fire fighter must demonstrate competency handling emergencies utilizing equipment and skills in accordance with the objectives in Chapter 1 of the commission's Certification Curriculum Manual.

III. Additional Requirements

- (a) Must be fingerprinted.
- (b) Be subject to Local, State, and National records and/or files to disclose any criminal records and to verify driving records.
- (c) Once hired, applicants will be required to obtain within twelve months of employment a Texas Driver License Class B, failure to obtain will cause the applicant to be terminated from employment.
- (d) Not have been arrested or convicted of a felony offense.
- (e) Not have executed at any time, a confession to a felony offense where such confession was admissible as evidence against another person in any criminal proceedings in any State or Federal Court.
- (f) Not have been arrested or convicted of a misdemeanor offences of a Class "A" or Class "B" grade or equivalent with the last five (5) years.
- (g) Not be presently on probation for a criminal offense.
- (h) Not have more than five (5) traffic violations within the last three (3) years.
- (i) Be of good moral character.
- (j) Not have had a Firefighter Certificate from the Texas Commission on Fire Protection revoked.
- (k) The commission shall require each applicant for a beginning or a promotional position to take an appropriate, physical examination. The commission may require each applicant for a beginning position to take a mental examination.
- (l) An additional five points shall be added to the examination grade of an applicant who served in the United States armed forces, received an honorable discharge, and made a passing grade on the examination. ***To receive the points, documented proof (DD214) of the honorable discharge must be submitted to the Civil Service Office prior to the entrance examination.***

AUTOMATIC DISQUALIFIERS

I. ARRESTS:

- a. All Felonies
- b. Undetected crimes that involved felonious activity
- c. Misdemeanor convictions involving:
 - Domestic Violence (*regardless of history & length of time*)
 - Moral Turpitude (*e.g. corruption, immorality, dishonesty*)
 - Excessive convictions for crimes against public order (*e.g. disorderly conduct, public intoxication*)
- d. Assault (*within the last ten (10) years and/or severity of act/injury or class of crime*)
- e. Intentional concealment of arrest

II. DRUG USE:

- a. Any hallucinogenic drug (*e.g. LSD, PCP*)
- b. Experimental use of marijuana, cocaine, ecstasy, (*within the last 1 year*)
- c. Any illegal use of highly addictive drugs or excessive * use to include but not limited to:
 - Opium Derivative (*e.g. heroin, morphine, codeine*)
 - Amphetamines/Speed
 - Barbiturates
 - Inhalants (*e.g. glue, solvents, gasoline*)
 - Anabolic Steroids

III. TRAFFIC VIOLATIONS

- a. DWI Arrest (*within the last 1 year*)
- b. Five moving violations in the last 3 years
- c. Intentional concealment of traffic offense

IV. MILITARY REQUIREMENT

- a. Must not be less than Honorable Discharge
 - *Excessive is defined as 3 or more within the last five years.