

**Planning & Zoning Department**

**SUBDIVISION APPLICATION**

1. Nature of Request (circle one or more):  
 Preliminary Plat       Final Plat       Amended Plat  
 Development Plat       Vacating Plat       Minor Plat  
 Concept Plan       2 - 5 Mile E.T.J. Plat       Re-Plat
2. Exact name of proposed subdivision: \_\_\_\_\_  
\_\_\_\_\_
3. Legal Description: \_\_\_\_\_  
\_\_\_\_\_
4. Zoning: Present: \_\_\_\_\_ Required: \_\_\_\_\_
5. Inside city limits?       Yes       No  
If outside, is the proposed subdivision within the: (Circle one)  
 Comprehensive Development Area       Rural Development Area
6. Primary consulting firm: \_\_\_\_\_  
Phone: \_\_\_\_\_ Address: \_\_\_\_\_
7. Proposed method of liquid waste disposal:  
 Sanitary Sewer       OSSF – On-Site Sewage Facility
8. Desired land use options:  
 Single Family       Twin House       Patio Homes       Townhouse  
 Lot-Line House       Village House       Duplex       Atrium  
 Multiplex       Multi-Family       Duplex Townhouse       Roof Deck  
 Mobile Homes       Manufactured Home       Commercial       Industrial
9. Number of lots: \_\_\_\_\_  
Residential: \_\_\_\_\_ Commercial: \_\_\_\_\_
10. Electric power and light company to serve the proposed subdivision (circle one):  
 AEP (Central Power & Light)       Magic Valley Electric Co-op
11. Irrigation District:  
 Hidalgo County Irrigation District No. 1       Santa Cruz Irrigation District No. 15  
 Hidalgo County Irrigation District No. 2       Other: \_\_\_\_\_



SUBDIVISION PLAT FEES AND REQUIREMENTS SHEET

SUBDIVISION NAME: \_\_\_\_\_

**Administrative Fees**

|   |                                   |       |
|---|-----------------------------------|-------|
| 1. Preliminary Plat                             | \$ 250.00                         | _____ |
| 2. Final Plat                                   | \$ 200.00                         | _____ |
| 3. Minor Plat                                   | \$ 250.00                         | _____ |
| 4. Amended Plat                                 | \$ 250.00                         | _____ |
| 5. Re-Plat                                      | \$ 250.00                         | _____ |
| 6. Vacating Plat                                | \$ 250.00                         | _____ |
| 7. Concept Plan                                 | \$ 200.00                         | _____ |
| 8. Plat Review Fee (2 -5 Mile E.T.J.)           | \$ 25.00                          | _____ |
| 9. Site Plan Review                             | \$ 250.00                         | _____ |
| 10. Appeals or Variances                        | \$ 150.00                         | _____ |
| 11. Voluntary Annexation                        | \$ 100.00 (Plus Publication Cost) | _____ |
| 12. Land Clearing Permit                        | \$ 150.00                         | _____ |
| 13. Street Installation                         | \$ 150.00                         | _____ |
| 14. Two (2%) Administration and Inspection Fee  |                                   | _____ |
| 15. Two (2%) Construction Materials Testing Fee |                                   | _____ |
| 16. Water Right Fess                            | (\$ 740.00 per Lot)               | _____ |
| 17. Park Land Fees (Per Lot)                    |                                   | _____ |
| Developer                                       | \$ 250.00                         | _____ |
| Permit  | \$ 250.00                         | _____ |
| E.T.J.  | \$ 500.00                         | _____ |

**Plat Requirements**

|  |    |       |
|--|----|-------|
| 1. Subdivision Plat and Construction Plans | 7  | _____ |
| 2. Subdivision Plat                        | 10 | _____ |
| 3. 8 1/2" X 11" Reduced Copies             | 1  | _____ |
| 5. Digital Copy                            | 1  | _____ |
| 4. Preliminary Drainage Statement          | 3  | _____ |
| 5. Warranty Deed                           | 1  | _____ |

**Pre-Construction**

|  |   |       |
|--|---|-------|
| 1. Subdivision Plat and Construction Plans | 7 | _____ |
| 2. Approved Drainage Report                | 3 | _____ |

**Final Plat Requirements**

|                                       |   |       |
|---------------------------------------|---|-------|
| 1. Mylar of Subdivision Plat          | 1 | _____ |
| 2. Mylar As-Builts Construction Plans | 2 | _____ |
| 3. Digital Copies of As-Builts        | 2 | _____ |
| 4. Letter of Credit (If Applicable)   |   | _____ |

I have read the information contained on this sheet and hereby agree to comply with the requirements noted herein

\_\_\_\_\_  
Project Engineer