



INVITATION TO BID

BID #2009-03 WATER PLANT CHEMICALS

The City of Edinburg, Texas is soliciting sealed separate bids for the above referenced as requested by the Utilities Department. The bid shall be received no later than **3:00 p.m., Monday, September 29, 2008.** Any bid received after the time set for opening will be returned to bidder unopened. Bidder(s) must provide an original and shall be addressed to:

CITY OF EDINBURG
C/O CITY SECRETARY
415 W. UNIVERSITY DRIVE
P.O. BOX 1079
EDINBURG, TEXAS 78540-1079

Bids must be submitted in an envelope sealed with tape and prominently marked on the lower left hand corner of the bid envelope with corresponding bid number and title. All bids will be opened and publicly read aloud at the above designated time at the City of Edinburg (New City Hall) Conference Room, 1st Floor, located at 415 W. University Drive, Edinburg, Texas. Bids sent via facsimile shall not be accepted.

The City of Edinburg reserves the right to accept or reject bids submitted, waive formalities in bidding, accept the bid deemed most advantageous to the City of Edinburg, and to hold the bids for a period of ninety (90) days without taking action thereon. If you have any questions or require additional information regarding this bid, please contact Mr. Antonio Leal, Water Plant Superintendent, at (956) 383-5660.

If you choose not to submit a bid and would like to remain on the City of Edinburg bidder's list for future bids, you must respond in writing.

Sincerely,

Pedro Garza III, Purchasing Agent



210 W. McIntyre • P.O. Box 1079 • Edinburg, Texas 78540
Phone (956) 383-5661 • Fax (956) 383-7111



INVITATION TO BID

ASSIGNED BID NO.: 2009-03

BID TITLE: Water Plant Chemicals

CLOSED DATE & TIME: September 29, 2008 @ 3:00 PM SPECIFICATIONS ATTACHED XX

DELIVER SEALED BID TO: **CITY OF EDINBURG** ADDENDUM ONLY _____
C/O CITY SECRETARY
415 W. UNIVERSITY DRIVE
P.O. BOX 1079
EDINBURG, TEXAS 78540

Quotations are requested for furnishing materials or services described below in accordance with terms set forth herein.

ITEM	QUANTITY	DESCRIPTION OF GOODS OR SERVICES	UNIT PRICE	AMOUNT
1	30,000 gal.	NSF Liquid Ammonium Sulfate - Estimated 12 Month Supply	\$ _____ /gal.	\$ _____
2	50 cys.	Nitrogen Gas, Compressed (150 lb. cylinders) - Estimated 12 Month Supply	\$ _____ /cyls.	\$ _____
GRAND TOTAL				\$ _____
<p>Specify:</p> <p>Delivery Time: _____</p> <p>Emergency Response Time: _____</p> <p>Note: The City reserves the right to consider each chemical as a separate bid and award all or individually, whichever may be more advantageous to the City.</p> <p>The City reserves the right to <u>increase</u> or <u>decrease</u> the quantities of each group depending on availability of funds. Quantities estimated are approximate, based on projected usage during a twelve (12) month period. The unit bid prices acquired for this contract are to remain the same for a period of one (1) year, or as otherwise specified, whether the City buys more or less than the estimated quantities of the product bid. The City however guarantees that the amount of the product will not be increased or decreased more than 25% without the consent of the vendor.</p>				

GENERAL CONDITIONS & INSTRUCTIONS – READ CAREFULLY

1. The bids must be submitted on this form only.
2. The City reserves the right to accept or reject any or all bids, waive formalities, and accept the bid deemed most advantageous to the City.
3. The City reserves the right to award the bid to the lowest responsible bidder.
4. Prices must be itemized.
5. All quotations must be F.O.B. Edinburg and include all costs for delivery and packaging.

Delivery time shall be specified by the bidder. Failure to state a firm delivery date will make an incomplete bid. Delivery time will be one of the determining factors in selecting the best bid. However, if the delivery time is not met when stated, upon notification of the same, the City may allow a ten-day grace period for delivery. If delivery is not met after the ten-day grace period allowed, the City of Edinburg reserves the right to completely cancel order and to revoke and render void the purchase order previously issued for same.

6. In cases of discrepancy between the unit price and the extension, the unit price will be taken.
7. All bids must be signed by an authorized representative.
8. Envelope containing this bid **must** be marked with **Bid No. and Bid Title** from Page 1 and sealed with tape.
9. Bid guarantee (if applicable) must be submitted with bid.
10. Any bid received after the time set for opening will be returned to bidder unopened.
11. This bid tabulation shall constitute a binding contract subject to acceptance by the City.
12. Special reference is made to bid specifications (if attached) for other conditions and instructions.
13. Failure to adhere or comply with the above general conditions and instructions will cause the bid to be rejected.

In compliance with the invitation for bid, and subject to all conditions thereof, the undersigned offers, and agrees, if this bid be accepted within 90 days from **time of closing**, to furnish any or all of the items or render such services upon which prices are quoted in accordance with the bid specifications applying, and at the price set opposite each item.

For bid inquiries, please call the Purchasing Agent at (956) 383-5661, Extension 380.

DATE: _____

BID PRICE: _____

DELIVERY DATE: _____

BIDDER NAME: _____

AUTHORIZED SIGNATURE: _____

TITLE: _____

MAILING ADDRESS: _____

TELEPHONE NO.: _____

E-MAIL ADDRESS: _____

FEDERAL ID #: _____

CITY OF EDINBURG
SPECIFICATIONS FOR WATER PLANT CHEMICALS

GENERAL CONDITIONS:

1. Quantities estimated are approximate, based on projected usage during a twelve (12) month period. However, the City may choose to order more or less of the product bid than the estimated amounts. The unit bid prices acquired for these contracts are to remain the same whether the City buys more or less than the estimated quantities of the product bid. The City however guarantees that the amount of the product will not be increased or decreased more than 25% without the consent of the vendor.
2. Price quote per pound, container, and/or cylinder shall be specified by bidder. **The prices quoted shall prevail for a contract period of twelve (12) months, or as otherwise specified, from time of acceptance and issuance of a Purchase Order.**
3. **Bid price shall be F.O.B. Edinburg, Texas, and include deposit, rent, and demurrage charges for containers, cylinders, and/or tanks, if any. The City will not be responsible for any additional costs not included in the bid price.**
4. **Super fund tax, hazardous handling charge, fuel surcharge, or other environmental charge shall be included in the bid price, or specified as an addendum. The City will not be responsible for any additional costs not included in the bid price.**
5. **A written emergency response plan must be submitted, that includes but is not limited to emergency contacts: Name, Title, and 24-hour phone numbers; specific actions, public informing procedures, health care, and emergency response time. Delivery time and emergency response time shall also be specified by the bidder, and it will be a determining factor in awarding the bid.**
6. Bidder shall list on a separate sheet, any variations from, or exceptions to, the conditions and specifications of these bids. This sheet shall be labeled **Exemptions to Bid Conditions and Specifications** and shall be attached to the bid form.
7. The City reserves the right to consider each chemical as a separate bid and award all or individually, whichever may be more advantageous to the City.
8. The undersigned hereby certifies that he/she understands all the above and attached specifications, has read them carefully, and shall deliver and furnish all articles or services specified in these specifications.

DATE: ___/___/___

AUTHORIZED SIGNATURE: _____

TITLE: _____

**LIQUID AMMONIUM SULFATE
MINIMUM SPECIFICATIONS**

1. Estimated **twelve (12) month** requirement of NSF Liquid Ammonium Sulfate for the Water Treatment Plant.

30,000 Gallons (Estimated) NSF Liquid Ammonium Sulfate (4,500 gals Minimum Shipment)

2. Must conform to **American National Standards Institute/National Sanitation Foundation Institute Standard for Drinking Water Treatment Chemical – Health Effects, ANSI/NSF 60; shall be furnished with bid documents.**
3. Must conform to **American National Standards Institute/American Water Works Association Standard for Ammonium Sulfate ANSI/AWWA B302-95 or the most current standard.**
4. The Liquid Ammonium Sulfate Solution shall be made at the manufacturer's or supplier's site such that a homogeneous, well-mixed product is received at the City's location.
5. The **Material Safety Data Sheet (MSDS)** shall be furnished with bid documents.
6. Will be used as a source of ammonia in the formation of chloramines to disinfect the treated water.
7. The physical and chemical properties of the Liquid Ammonium Sulfate shall be as follows:
 - Colorless to slightly yellow liquid
 - Slight ammonia odor
 - Complete solubility in water
 - Specific gravity of 1.20 – 1.23
 - pH of 4.8 – 7.5
 - Molecular Weight of 132.13
 - Density of 10 – 10.25
 - Ammonium Sulfate 30.0 – 40.0 % WT

ULTRA PURE NITROGEN - SPECIFICATIONS:

1. Estimated twelve (12) months requirement of Ultra Pure Nitrogen for the Water Treatment Plant.
50 (150 lb. Cylinder) (Estimated) Nitrogen Gas (300 lbs. Minimum Shipment)
2. Product must be compressed gas contained in approved containers.
3. Product must be 100% Ultra Pure Nitrogen strength.
4. Product must be acceptable to the **Texas Commission on Environmental Quality (TCEQ)**.
5. A seven (7) day supply of Ultra Pure Nitrogen must be on hand at all times: therefore, it will be necessary to maintain an extra container.
6. Approximately one (1) container will be in use at all times and approximately two (2) full containers must be in stock.