



INVITATION TO BID

BID #2010-08 FUEL, MOTOR OIL, AND LUBRICANTS

The City of Edinburg, Texas is soliciting sealed separate bids for the above referenced as requested by the Streets Department. The bid shall be received no later than **3:00 p.m., Monday, September 28, 2009**. Any bid received after the time set for opening will be returned to bidder unopened. Bidder(s) must provide an original and shall be addressed to:

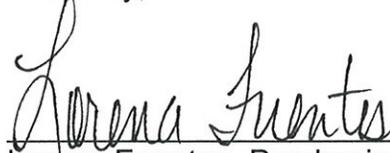
CITY OF EDINBURG
C/O CITY SECRETARY
415 W. UNIVERSITY DRIVE
P.O. BOX 1079
EDINBURG, TEXAS 78540-1079

Bids must be submitted in an envelope sealed with tape and prominently marked on the lower left hand corner of the bid envelope with corresponding bid number and title. All bids will be opened and publicly read aloud at the above designated time at the City of Edinburg (New City Hall) Conference Room, 1st Floor, located at 415 W. University Drive, Edinburg, Texas. Bids sent via facsimile shall not be accepted.

The City of Edinburg reserves the right to accept or reject bids submitted, waive formalities in bidding, accept the bid deemed most advantageous to the City of Edinburg, and to hold the bids for a period of ninety (90) days without taking action thereon. If you have any questions or require additional information regarding this bid, please contact Mr. Jose Zamora, Streets Superintendent, at (956) 292-2122.

If you choose not to submit a bid and would like to remain on the City of Edinburg bidder's list for future bids, you must respond in writing.

Sincerely,



Lorena Fuentes, Purchasing Agent



210 W. McIntyre • P.O. Box 1079 • Edinburg, Texas 78540
Phone (956) 383-5661 • Fax (956) 383-7111



INVITATION TO BID

ASSIGNED BID NO.: 2010-08

BID TITLE: Fuel, Motor Oil, and Lubricants

CLOSED DATE & TIME: September 28, 2009 @ 3:00 PM SPECIFICATIONS ATTACHED XX

DELIVER SEALED BID TO: CITY OF EDINBURG ADDENDUM ONLY _____
C/O CITY SECRETARY
415 W. UNIVERSITY DRIVE
P.O. BOX 1079
EDINBURG, TEXAS 78540

Quotations are requested for furnishing materials or services described below in accordance with terms set forth herein.

| ITEM | QUANTITY | DESCRIPTION OF GOODS OR SERVICES | UNIT PRICE | AMOUNT |
|--|------------------------------------|--|------------|----------|
| | ESTIMATED 1 YEAR SUPPLY | TWO-YEAR SERVICE CONTRACT (10/01/09 - 09/30/11) | | |
| 1 | 250,000 gallons | Unleaded Fuel | \$ _____ | \$ _____ |
| 2 | 100,000 gallons | Diesel Ultra Low Sulfur Clear | \$ _____ | \$ _____ |
| 3 | 270,000 gallons | Diesel Ultra Low Sulfur Dyed | \$ _____ | \$ _____ |
| 4 | 50 drums | Hydraulic Fluid in 55 Gallon Drums | \$ _____ | \$ _____ |
| 5 | 50 drums | 15-W 40 Motor Oil in 55 gallon drums | \$ _____ | \$ _____ |
| 6 | 4 drums | Delo 400 15W-40 Motor Oil | \$ _____ | \$ _____ |
| 7 | 4,000 gallons | Premium 40W Motor Oil | \$ _____ | \$ _____ |
| 8 | 55 drums | SAE 30W | \$ _____ | \$ _____ |
| 9 | 6 drums | SAE 50W | \$ _____ | \$ _____ |
| 10 | 1,000 gallons | Dexron/Mercron-ATF (G) | \$ _____ | \$ _____ |
| 11 | 2 drums | 70-90W Synthetic Oil | \$ _____ | \$ _____ |
| 12 | 14,000 gallons | Tractor Hydraulic Fluid | \$ _____ | \$ _____ |
| 13 | 3 drums | Antifreeze (50/50) | \$ _____ | \$ _____ |
| 14 | 3 drums | Antifreeze (Long Life Premium with additive to prevent electrolysis) | \$ _____ | \$ _____ |
| GRAND TOTAL | | | | \$ _____ |
| <p>Bid to be awarded on a unit price only Note: The above referenced quantities are an approximate estimate only based on average annual use.</p> | | | | |

INVITATION TO BID

ASSIGNED BID NO.: 2010-08

BID TITLE: Fuel, Motor Oil, and Lubricants

CLOSED DATE & TIME: September 28, 2009 @ 3:00 PM SPECIFICATIONS ATTACHED XX

DELIVER SEALED BID TO: CITY OF EDINBURG ADDENDUM ONLY _____
C/O CITY SECRETARY
415 W. UNIVERSITY DRIVE
P.O. BOX 1079
EDINBURG, TEXAS 78540

Quotations are requested for furnishing materials or services described below in accordance with terms set forth herein.

| ITEM | QUANTITY | DESCRIPTION OF GOODS OR SERVICES | UNIT PRICE | AMOUNT |
|------|----------|--|------------|--------|
| | | <p>Note: The City reserves the right to accept or reject bids submitted, waive formalities in bidding, consider each item submitted as a separate bid, award all or individually, whichever may be more advantageous to the City, and to hold the bids for a period of ninety (90) days without taking action thereon.</p> | | |

GENERAL CONDITIONS & INSTRUCTIONS – READ CAREFULLY

1. The bids must be submitted on this form only.
2. The City reserves the right to accept or reject any or all bids, waive formalities, and accept the bid deemed most advantageous to the City.
3. The City reserves the right to award the bid to the lowest responsible bidder.
4. Prices must be itemized.
5. All quotations must be F.O.B. Edinburg and include all costs for delivery and packaging.

Delivery time shall be specified by the bidder. Failure to state a firm delivery date will make an incomplete bid. Delivery time will be one of the determining factors in selecting the best bid. However, if the delivery time is not met when stated, upon notification of the same, the City may allow a ten-day grace period for delivery. If delivery is not met after the ten-day grace period allowed, the City of Edinburg reserves the right to completely cancel order and to revoke and render void the purchase order previously issued for same.

6. In cases of discrepancy between the unit price and the extension, the unit price will be taken.
7. All bids must be signed by an authorized representative.
8. Envelope containing this bid **must** be marked with **Bid No. and Bid Title** from Page 1 and sealed with tape.
9. Bid guarantee (if applicable) must be submitted with bid.
10. Any bid received after the time set for opening will be returned to bidder unopened.
11. This bid tabulation shall constitute a binding contract subject to acceptance by the City.
12. Special reference is made to bid specifications (if attached) for other conditions and instructions.
13. Failure to adhere or comply with the above general conditions and instructions will cause the bid to be rejected.

In compliance with the invitation for bid, and subject to all conditions thereof, the undersigned offers, and agrees, if this bid be accepted within 90 days from **time of closing**, to furnish any or all of the items or render such services upon which prices are quoted in accordance with the bid specifications applying, and at the price set opposite each item.

For bid inquiries, please call the Purchasing Agent at (956) 388-8204, Extension 8970.

DATE: _____

BID PRICE: _____

DELIVERY DATE: _____

BIDDER NAME: _____

AUTHORIZED SIGNATURE: _____

TITLE: _____

MAILING ADDRESS: _____

TELEPHONE NO.: _____

E-MAIL ADDRESS: _____

FEDERAL ID #: _____

GENERAL CONDITIONS AND MINIMUM SPECIFICATIONS

MOTOR FUEL & OIL

PROPOSALS FROM PERSONS OR FIRMS NOT GENERALLY ENGAGED IN THE FUEL, OIL, OR LUBRICANTS BUSINESS WILL NOT BE CONSIDERED.

1. The City shall enter into a two-year service contract with the successful bidder beginning October 1, 2009, and ending September 30, 2011.
2. The Bid will be awarded to the lowest responsible bidder meeting specifications.
3. The City reserves the right to award this bid on a "Per Item" basis.
4. The successful vendor shall assume the responsibility for the satisfactory performance of the product (s) delivered.
5. All oil containers shall be plainly marked with the proper S.A.E. numbers.
6. Brand Names must be specified on all products in the space provided by this document. Product specifications must be additionally included.
7. The quoted prices shall be FOB to the City's Service Center, Landfill, Edinburg Airport, Ebony Golf Course and Los Lagos Golf Course.
8. The City reserves the right to request random product testing by an independent testing laboratory, twice per product, during the term of the contract. All testing results shall be forwarded to the City. Should testing determine that the product being supplied does not meet minimum specifications, then, the cost of such testing shall be incurred by the vendor. Furthermore, the vendor will be required to bring the product (s) to compliance, in accordance with specifications, within 24 hours thereafter.
9. Request for Fuel or Oil will be made in writing by facsimile and must be delivered within 48 hours.
10. Oil vendor must pickup empty oil drums as they become available.

UNLEADED FUEL & DIESEL

| | |
|-------------------------|----------------------------------|
| Test: | Octane Research |
| Typical Inspection: | R +M/2 |
| Test Method: | ASTM -d908 |
| Minimum Octane Ratings: | Unleaded 87.0 Octane |
| Diesel: | Must meet ASTM 2d Specifications |

DELIVERY METHOD AND CURRENT CAPACITIES:

Delivery shall be made by bobtail and tanker truck to the following storage:

| | |
|-----------------------|------------------------------|
| City's Service Center | 1201 N. Doolittle Road |
| Landfill | 900 E. Encinitos Road |
| Airport | 400 E. Hargill Road (FM 490) |
| Ebony Golf Course | 300 W. Palm Drive |
| Los Lagos Golf Course | 1720 S. Raul Longoria Road |

SPECIFICATIONS FOR MOTOR OILS & FLUIDS

DELO 400 15W-40

Premium Motor Oil for mixed fleets meeting performance requirements of four-stroke naturally aspirated, turbocharged and supercharged Diesel engines. Must meet and/or exceed the following specifications:

CF-4, CF-2, CF, SJ
Mack EO-K/2
Allison C-3 & C-4
CAT TO-2 & TO-4
Detroit Diesel Series 53, 71 & 92

SAE 30W

Transmission and Final Drive Hydraulic designated to meet the demanding requirements of modern transmission, final drive, oil immersed brake and hydraulic systems fitted to heavy-duty off-road equipment. Must meet and/or exceed the following specifications:

Allison C3 & C4
CAT TO-2 & TO-4

DEXRON/MERCRO-ATF (G)

Transmission Hydraulic designated to meet the demanding requirements of modern transmission.

70 – 90W SYNTHETIC OIL

Transmission Gear Oil designated to meet the demanding requirements of modern transmission.

Tractor Hydraulic fluid designated for use in transmission, hydraulic systems, oil immersed brakes and other ancillary systems fitted to agricultural equipment and off-road equipment. Must meet or exceed the following specifications:

| | | |
|-------------|------------|-----------------|
| Allison C-4 | John Deere | New Holland |
| CAT TO-2 | CASE | Massey Ferguson |

50/50

Antifreeze for mixed fleets meeting performance requirements of four-stroke naturally aspirated, turbocharged and supercharged Diesel engines.

PRODUCT**TANK CAPACITY**

| | | |
|----------------------|--------------|-----------------------|
| Unleaded Fuel | 10,000 gals. | Service Center |
| Unleaded Fuel | 500 gals. | Los Lagos Golf Course |
| Unleaded Fuel | 500 gals. | Ebony Golf Course |
| Diesel (Low Sulfur) | 6,000 gals. | Service Center |
| Diesel (Low Sulfur) | 2,000 gals. | Service Center |
| Diesel (Low Sulfur) | 6,000 gals. | Service Center |
| Diesel (High Sulfur) | 1000 gals. | Service Center |
| Diesel (High Sulfur) | 500 gals. | Airport |
| Diesel (High Sulfur) | 6000 gals. | Landfill |
| Diesel (High Sulfur) | 500 gals. | Ebony Golf Course |
| Diesel (High Sulfur) | 500 gals. | Los Lagos Golf Course |

SPECIFY UNLEADED FUEL BRAND NAME:

SPECIFY DIESEL BRAND NAME:

MOTOR OIL

Products must meet MIL-L2104 C, heavy-duty lubrication oil and API Classification CI-4, CH-4, CF Gasoline & Diesel Engine, in 55 gallon drums.

SPECIFY OIL BRAND NAME:

HYDRAULIC FLUID

ISO 68, Dension HF-0, Vickers M-2950-S and I-286-S, Toast (2,000 hours minimum), delivered in 55 gallon drums.

SPECIFY HYDRAULIC FLUID BRAND NAME:

**PLEASE USE THE FOLLOWING TO ESTABLISH
THE UNIT PRICE FOR FUEL**

| | Unleaded (87) | Diesel Ultra Low Sulfur Clear | Diesel Ultra Low Sulfur Dyed |
|--|---------------|-------------------------------|------------------------------|
| *Base Price (Edinburg OPIS average for August 21, 2009) | | | |
| Delivery Margin | | | |
| Federal Taxes | | | |
| State Taxes | | | |
| **Other Charges | | | |
| Delivered Price | | | |

* Base price shall always be an OPIS average, from the Edinburg Terminal. (ONLY)

** Petroleum Product Delivery Fee (Attach Fee Schedule)

The undersigned hereby agrees, unless hereinafter stated otherwise, to furnish all materials shown and outlined in the specifications. The bidder further agrees that the City reserves the right to accept or reject any or all bids, waive formalities in bidding, accepted the bid deemed most advantageous to the City, and to hold the bids for a period of 60 days without taking action thereon.

Date: _____

By: _____

Signature

Printed Name/Title

Company Name
