



## NOTICE TO BIDDERS

The City of Edinburg is soliciting sealed bids to be received by the City Secretary's Office located at 415 W. University Drive, Edinburg, Texas 78541. City of Edinburg normal business days are Monday through Friday between the hours of 8:00 a.m. to 5:00 p.m. and shall be closed on recognized holidays.

Bids will be received until **3:00 p.m. Central Time, on Monday, March 19, 2018**, shortly thereafter all submitted bids will be gathered and taken to the Edinburg City Hall Community Room, 1<sup>st</sup> Floor, to be publicly opened and read aloud. Any bid received after the closing time will not be accepted and will be returned to the bidder unopened. It is the responsibility of the bidder to see that any bid submitted shall have sufficient time to be received by the City Secretary's Office prior to the bid opening date and time. The receiving time in the City Secretary's Office will be the governing time for acceptability of the bids. Bids will not be accepted by telephone or facsimile machine. All bids must bear original signatures and figures. The Bid shall be for:

**BID NO. 2018-54**  
**GRANT # B-17-MC-48-0503**  
**LULL SUBDIVISION PHASE 1 - DRAINAGE IMPROVEMENTS**

This project is being funded in whole or in part by the Community Development Block Grant Program (CDGB). All federal CDBG requirements will apply to the contract. Bidders on the work will be required to comply with the President's Executive Order No. 11236 and Order No. 11375 which prohibits discrimination in employment regarding race, creed, color, sex, or national origin. Bidder must comply with the Title VI of the Civil Rights Act of 1964, Minority and Women Owned Business Enterprise standards, affirmative action requirements, the Davis-Bacon and Related Acts, the Copeland "Anti-Kickback" Act, the Contract and Work Hours and Safety Standards Act, Federal Labor Standards Provisions HUD-4010, and all contract provisions listed in 24 CFR Part 85.36(i).

Bidders must also make a positive efforts to use small and minority-owned business and to offer employment, training and contracting opportunities in accordance with Section 3 requirements of the Housing and Urban Development Act of 1968. Attention of bidders is particularly called to the requirements as to conditions of employment to be observed and minimum wage rates to be paid under the contract. **Preference may be given to Section 3 Certified Businesses in the awarding of bids.**

**Prospective contractors/subcontractors shall be registered in the SAM System for Award Management database prior to award of a contract or agreement.** Registration can be completed at [www.sam.gov](http://www.sam.gov). All contractors and/or subcontractors who are debarred, suspended, or otherwise excluded from or ineligible for participation on federal assistance programs may not undertake any activity in part or in full under this project.

**Bidders receiving a "NOTICE TO BIDDERS" and/or "REQUEST FOR PROPOSALS" notice in the mail or reading same in the newspaper are advised that the bidding documents may be downloaded from the City of Edinburg web page address: [www.cityofedinburg.com](http://www.cityofedinburg.com), or may obtain copies of same by contacting the office of:**

**LORENA FUENTES, PURCHASING AGENT, LOCATED AT 415 W. UNIVERSITY DRIVE, Edinburg, TX 78541 by calling (956) 388-1895 or by e-mailing your request to the following e-mail address: [lfuentes@cityofedinburg.com](mailto:lfuentes@cityofedinburg.com)**

The information for Bidders, Form of Bid, Form of Contract, Plans, Specifications, and Forms of Bid Bind, Performance and Payment Bind, and other contract documents may be examined at the following:

City Hall Building, Engineering Department, located at 415 W. University Drive, Edinburg, Texas 78541. Copies of the same may be obtained upon non-refundable payment of **\$25.00** for each set.

**If Hand-delivering Bids:**

415 West University Drive,  
c/o City Secretary Department (1<sup>st</sup> Floor)

**If using Land Courier (i.e., FedEx, UPS):**

City of Edinburg  
c/o City Secretary  
415 West University Drive  
Edinburg, Texas 78541

**If Mailing Bids:**

City of Edinburg  
c/o City Secretary  
P.O. Box 1079  
Edinburg, TX 78540-1079

**A pre-bid conference will be held on Tuesday, March 13, 2018 at 3:00 p.m. at the Edinburg City Hall Community Room, 1<sup>st</sup> Floor, located at 415 W. University DRIVE, Edinburg, Texas. All prospective bidders are encouraged to attend. If you have any questions or require additional information regarding this bid, please contact, Mr. Omar Cano, P.E., C.F.M., Interim Director of Engineering, at (956)388-8211.**

The City of Edinburg reserves the right to refuse and reject any or all bids and to waive any or all formalities or technicalities and to accept the bid deemed most advantageous to the City, and hold the bids for a period of **60** days without taking action.

Bids sent via facsimile **shall not** be accepted. **Bids shall be submitted in an envelope sealed with tape and prominently marked on the lower left hand corner of bid envelope with corresponding bid number and title.**

**"The City of Edinburg is an Equal Employment Opportunity Employer"**