THE CITY OF EDINBURG

NOTICE TO BIDDERS

The City of Edinburg is soliciting sealed bids to be received by the City Secretary's Office located at 415 W. University Drive, Edinburg, Texas 78541. City of Edinburg normal business days are Monday through Friday between the hours of 8:00 a.m. to 5:00 p.m. and shall be closed on recognized holidays.

Bids will be received until **3:00 p.m. Central Time**, on **Wednesday, March 25, 2015**, shortly thereafter all submitted bids will be gathered and taken to the Edinburg City Hall Community Room, 1st Floor, to be publicly opened and read aloud. Any bid received after the closing time will not be accepted and will be returned to the bidder unopened. It is the responsibility of the bidder to see that any bid submitted shall have sufficient time to be received by the City Secretary's Office prior to the bid opening date and time. The receiving time in the City Secretary's Office will be the governing time for acceptability of the bids. Bids will not be accepted by telephone or facsimile machine. All bids must bear original signatures and figures. The Bid shall be for:

BID NO. 2015-71
PATROL UNIFORMS

Bidders receiving a "NOTICE TO BIDDERS" and/or "REQUEST FOR PROPOSALS" notice in the mail or reading same in the newspaper are advised that the bidding documents can be downloaded from the City of Edinburg web page address: www.cityofedinburg.com, or may obtain copies of same by contacting the office of: LORENA FUENTES, PURCHASING AGENT, LOCATED AT 415 W. UNIVERSITY DRIVE, Edinburg, TX 78541 by calling (956) 388-8972 or by e-mailing your request to the following e-mail address: lfuentes@cityofedinburg.com

If you have any questions or require additional information regarding this bid, please contact Lt. Octavio Reyes, (956) 289-7788.

If Hand-delivering Bids: 415 West University Drive,
c/o City Secretary Department (1st Floor)

If using Land Courier (i.e., FedEx, UPS): City of Edinburg
c/o City Secretary
415 West University Drive
Edinburg, Texas 78541

If Mailing Bids: City of Edinburg
c/o City Secretary
P.O. Box 1079
Edinburg, TX 78540-1079

The City of Edinburg reserves the right to refuse and reject any or all bids and to waive any or all formalities or technicalities and to accept the bid deemed most advantageous to the City, and hold the bids for a period of **60** days without taking action.

Bids must be submitted in an envelope sealed with tape and prominently marked on the lower left hand corner of the bid envelope with corresponding bid number and title.

CITY OF EDINBURG
INSTRUCTIONS TO BIDDERS

DEVIATION FROM SPECIFICATION

Please read your specifications/requirements thoroughly and be sure that the SERVICES offered comply with all specifications/requirements. Any variation from the specifications/requirements must be clearly indicated by letter attached to your bid referencing variations on a point-by-point basis. If no exceptions are noted, and you are the successful bidder, it will be required that the SERVICES be provided as specified.

PURPOSE

1. The purpose of these specifications/requirements and bidding documents is for the purchase of **PATROL UNIFORMS** for the City of Edinburg.

2. The SERVICES to be furnished under this bid shall be as specified in these bid documents. All specifications/requirements shown are minimum. There is no intention to disqualify any bidder who can meet these specifications/requirements.

SUBMITTAL OF BID

Bids will be submitted in sealed envelopes upon the blank bid form attached hereto. Submit two (2) complete sets of the bid, one (1) original marked "**ORIGINAL,**" and one (1) copy marked "**COPY**". Each bid must be completely filled out and **SUBMITTED IN ORIGINAL FORM**, complete with all supporting documentation. Bids submitted by facsimile (fax) or electronically will **NOT** be accepted. Submittal of a bid in response to this solicitation for Bids constitutes an offer by the Bidder. Bids which do not comply with these specifications/requirements may be rejected at the option of the City. Bids must be filed with the City of Edinburg, before opening day and hour. No late Bids will be accepted. They will be returned to Bidder unopened (if properly identified).

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If using Land Courier (i.e., FedEx, UPS):	415 West University Drive, c/o City Secretary Department (1st Floor), Edinburg, Texas 78541
If Mailing Bids:	P.O. Box 1079, Edinburg, TX 78540-1079

PREPARATION OF BID

Bids MUST give full firm name and address of bidder, and be manually signed. Failure to do so will disqualify your bid. Person signing bid must show title or AUTHORITY TO BIND HIS/HER FIRM IN A CONTRACT.

Firm name and authorized signature must appear on each page that calls for this information. The legal status of the Respondent/Bidder whether corporation, partnership, or individual, shall also be stated in the bid. A corporation shall execute the bid by its duly authorized officers in accordance with its corporate by-laws and shall also list the state in which it is incorporated. A partnership Respondent/Bidder shall give full names and addresses of all partners. All partners shall execute the bid. Partnership and Individual Respondent/Bidder shall state in the bid the names and addresses of all persons with a vested interest therein. The place of residence of each Respondent/Bidder, or the office address in the case of a firm or company, with county and state and telephone number, shall be given after the signature.

ALTERATIONS/AMENDMENTS TO BID

Bids **CANNOT** be altered or amended after opening time. Alterations made before opening time must be initialed by bidder guaranteeing authenticity. No bid may be withdrawn after opening time without acceptable reason in writing and only after approval by the City of Edinburg.

INSTRUCTIONS TO BIDDERS (Continued):

SALES TAX
State sales tax must not be included in the bid.

SUBSTITUTIONS
No substitutions or cancellations will be permitted without written approval of City of Edinburg.

NO BID RESPONSE
If unable to submit a bid, bidder should return inquiry giving reasons.

EXCEPTIONS
Any additions, deletions, or variations from the following specifications/requirements must be noted. The bidder shall attach to his/her bid sheet a list of any exceptions to the specifications/requirements if unable to do so, on specification sheet.

BRAND OR MANUFACTURER REFERENCE
Unless otherwise specified, any catalog or manufacturer's reference or brand name used in describing an item is merely descriptive, and not restrictive, and is used only to indicate type and style of product desired. Bids on alternate brands will be considered if they meet specification requirements. If a bidder quotes on equipment other than the one(s) specified in the bid, sufficient specifications and descriptive (pictured literature) data must accompany same to permit thorough evaluation. In the absence of these qualifications, he/she will be expected to furnish the product called for.

DELIVERY
Number of days required to deliver SERVICES after receiving order must be stated in the bid. Failure to so state will obligate bidder to complete service delivery within ONE day.

DELAY IN SERVICE DELIVERY
When delay can be foreseen, Bidder shall give prior notice to City of Edinburg. Bidder must keep City of Edinburg advised at all times of status of order. Default in promised service delivery (without acceptable reasons) or failure to meet specifications/requirements, authorizes the City of Edinburg to purchase such SERVICES elsewhere and charge increase in cost to defaulting vendor. Acceptable reasons for delayed delivery are as follows: Acts of God (floods, tornadoes, hurricanes, etc.), acts of government, fire, strikes, war; Actions beyond the control of the successful bidder.

SERVICE DELIVERED PRICING
Bids in units of quantity specified - extend and show total. In the event of discrepancies in extension, unit prices will govern. Bids subject to unlimited price increase will not be considered.

VALID BID TIME FRAME
The City may hold bids 60 days after bid opening without taking action. BIDDERS shall be required to hold their Bids firm for the same period of time.

RIGHT TO REJECT/AWARD
The City of Edinburg reserves the right to refuse and reject any or all Bids, and to waive any or all formalities or technicalities, and to make such awards of contract as may be deemed to be the best and most advantageous to the City of Edinburg.

INSTRUCTIONS TO BIDDERS (Continued):

MULTIPLE VENDOR CONTRACTS

Bidders are advised that the City of Edinburg may award Service Contracts to multiple vendors based on low bid per item basis. All items specified on the "Bid Form" **must** reflect the individual unit prices. The City of Edinburg reserves the right to award all items individually or in any combination thereof. The City reserves the right to award each item separately or individually, award to one or multiple vendors, and accept the proposal deemed most advantageous to the City.

INDEMNIFICATION CLAUSE

The Bidder agrees to indemnify and save harmless the City, from all suits and actions of every nature and description brought against them or any of them, for or on account of the use of patented appliances, products or processes, and he shall pay all royalties and charges which are legal and equitable. Evidence of such payment or satisfaction shall be submitted upon request of the Purchasing Agent, as a necessary requirement in connection with the final estimate for payment in which such patented appliance, products or processes are used.

ADDENDA

Bidder shall carefully examine the bid forms, specifications/requirements, and instructions to Bidders. Should the bidder find discrepancies in, or omissions from bid forms, specifications/requirements, or other documents, or should he/she be in doubt as to their meaning, he/she should at once notify the Purchasing Agent at 956-388-1895 and obtain clarification by addendum prior to submitting any bid. Explanations, interpretations, and supplemental instructions shall be in the form of written Addenda which shall become a part of the Contract documents. Said Addenda shall be mailed, e-mailed, hand delivered and/or faxed, to all prospective Bidders. All Addenda issued in respect to this project shall be considered official changes to the original bid documents. Verbal statements in response to inquiries and/or requests for explanations shall not be authoritative nor binding. It shall be the Bidder(s) responsibility to ensure that they have received all Addenda in respect to this project. Furthermore, Bidders are advised that they must recognize, comply with, and attach a signed copy of each Addendum which shall be made part of their Bid Submittal. Bidder(s) signature on Addenda shall be interpreted as the bidder's "recognition and compliance to" official changes as outlined by the City of Edinburg and as such are made part of the original solicitation documents. Failure of any bidder to receive any such addendum or interpretation shall not relieve such Bidder from its terms and requirements. The City may issue a written addendum no later than five calendar days prior to the date bids must be received. Addendums are available online at www.cityofedinburg.com.

PAYMENT

The City of Edinburg will execute payment by mail in accordance with the State of Texas Pay Law after SERVICES have been provided and invoiced. No other method of payment will be considered.

SYNONYM

Where in this bid package ITEMS OR SERVICES is used its meaning shall refer to the PATROL UNIFORMS as specified.

ASSIGNMENT

Neither the Bidder's contract nor payment due to an awarded vendor may be assigned to a third party without the written approval of the Purchasing Department for the City of Edinburg.

INTERPRETATIONS

Any questions concerning the conditions and/or specifications/requirements with regards to this solicitation for Bids shall be directed to the designated individuals as outlined in the Request for Bids. Such interpretations, which may affect the eventual outcome of this request for Bids, shall be furnished in writing to all prospective Bidders via

INSTRUCTIONS TO BIDDERS (Continued):

Addendum. No interpretation shall be considered binding unless provided in writing by the City of Edinburg in accordance with paragraph entitled "Addenda".

STATUTORY REQUIREMENTS

It shall be the responsibility of the successful Bidder to comply with all applicable State & Federal laws, Executive Orders and Municipal Ordinances, and the Rules and Regulations of all authorities having jurisdiction over the work to be performed hereunder and such shall apply to the contract throughout, and that they will be deemed to be included in the contract as though written out in full in the contract documents. (To include issues related to health, environmental, and safety to name a few.)

BIDDER'S EMPLOYEES

Neither the Bidder nor his/her employees engaged in fulfilling the terms and conditions of this Purchase Contract shall be considered employees of the City. The method and manner of performance of such undertakings shall be under the exclusive control of the vendor on contract. The City shall have the right of inspection of said undertakings at any time.

RIGHT TO WAIVE

City of Edinburg reserves the right to waive or take exception to any part of these specifications/requirements when in the best interest of the City of Edinburg.

COOPERATIVE PRICING

Bidders are advised that in addition to responding to our "local" solicitation for bids/Bids with Dealer pricing, vendors/contractors are encouraged to provide pricing on the below referenced items/products/services based on BuyBoard, TX-MAS, H-GAC and/or any other State of Texas recognized and approved cooperative which has complied with the bidding requirements for the State of Texas. If bidding other than or in addition to "dealer" pricing, kindly duplicate the bid forms for each bid being provided from a cooperative contract. Any and all applicable fees must be included. All cooperative pricing must be submitted on or before bid opening date and hour.

TIME ALLOWED FOR ACTION TAKEN

The City of Edinburg may hold bids **60** days after the opening of Bids without taking action. Bidders are required to hold their Bids firm for same period of time.

PREPARATION OF BID

The City of Edinburg shall not be held liable for any costs incurred by any bidder for work performed in the preparation of and production of a bid or for any work performed prior to execution of contract.

CONFIDENTIAL INFORMATION

Any information deemed to be confidential by the bidder should be clearly noted on the pages where confidential information is contained; however, the City cannot guarantee that it will not be compelled to disclose all or part of any public record under Texas Public Information Act, since information deemed to be confidential by the bidder may not be considered confidential under Texas Law, or pursuant to a Court order.

VERBAL THREATS

Any threats made to any employee of the City, be it verbal or written, to discontinue the providing of item/material/services for whatever reason and/or reasons shall be considered a breach of contract and the City will immediately sever the contract with the Vendor on contract.

INSTRUCTIONS TO BIDDERS (Continued):

MATHEMATICAL ERRORS
In the event that mathematical errors exist in any bid, unit prices/rates -v- totals, unit prices/rates will govern.

AUDIT
The City of Edinburg reserves the right to audit the vendor's books and records relating to the performance of this contract. The City of Edinburg, at its own expense, shall have the right at all reasonable times during normal business hours and upon at least twenty-four (24) hours' advance notice, to audit, to examine, and to make copies of or extracts from the books of account and records maintained by the vendor(s) with respect to the Supply/Service and/or Purchase Contract. If such audit shall disclose overpayment by City to vendor, written notice of such overpayment shall be provided to the vendor and the amount of overpayment shall be promptly reimbursed by vendor to the City. In the event any such overpayment is not paid within ten (10) business days after receipt of such notice, the unpaid amount of such overpayment shall bear interest at the rate of one percent (1%) per month from the date of such notice until paid.

PAST PERFORMANCE
Vendor's past performance shall be taken into consideration in the evaluation and award of Service Contract for the Purchase of SERVICES.

JURISDICTION
Contract(s) executed as part of this solicitation shall be subject to and governed under the laws of the State of Texas. Any and all obligations and payments are due and performable and payable in Hidalgo County, Texas.

VENUE
The parties agree that venue for purposes of any and all lawsuits, cause of action, arbitration, and/or any other dispute(s) shall be in Hidalgo County, Texas.

CONFLICT OF INTEREST
CHAPTER 176 OF THE TEXAS LOCAL GOVERNMENT CODE
Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor or person considering doing business with a local government entity disclose in the Questionnaire Form CIQ, the vendor or person's affiliation or business relationship that might cause a conflict of interest with a local government entity. By law, this questionnaire must be filed with the records administrator of the City of Edinburg not later than the 7th business day after the date the person becomes aware of facts that require the statement be filed. See Section 176.006, Local Government Code. A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor. For more information or to obtain Questionnaire CIQ go to the Texas Ethics Commission web page at www.ethics.state.tx.us/forms/CIQ.pdf.

IF YOU HAVE ANY QUESTIONS ABOUT COMPLIANCE, PLEASE CONSULT YOUR OWN LEGAL COUNSEL. COMPLIANCE IS THE INDIVIDUAL RESPONSIBILITY OF EACH PERSON OR AGENT OF A PERSON WHO IS SUBJECT TO THE FILING REQUIREMENT. AN OFFENSE UNDER CHAPTER 176 IS A CLASS "C" MISDEMEANOR.

AWARD
For purposes of this project, award will be contingent on approval of budget.

SPECIAL CIRCUMSTANCES
In the event that the City of Edinburg has an immediate need for a particular service(s) that is/are on contract and the

INSTRUCTIONS TO BIDDERS (Continued):

successful vendor on contract is not able to meet the special service delivery needs of the City of Edinburg, the City of Edinburg reserves the right to purchase such services elsewhere to fulfill its' immediate need.

TERMINATION OF CONTRACT

The City of Edinburg reserves the right to terminate the contract if, in the opinion of the City of Edinburg, the successful vendor's performance is not acceptable, if the City is being repeatedly over charged, improperly charged, no funds are available, or if the City wishes, without cause, to discontinue this contract. Termination will be in written form allowing a 30-day notice. The bidder shall be afforded the same right to terminate this contract in the same manner.

STANDARD INSURANCE REQUIREMENTS

Staff may waive insurance requirements for contracts $0 - $4,999.99, including but not limited to contracts for food, materials, supplies, and construction. Workers' Compensation in amounts which satisfy statutory coverage shall be required for construction projects.

The following insurance requirements will be included in all City contracts of $5,000 - $14,999.99. In contracts not involving building and construction projects, as that activity is defined in TEX. LABOR CODE §406.096, contractors may obtain alternative form of worker accident insurance with minimum limits of liability of $100,000 per claim.

Minimum Insurance Requirements	
Type of Coverage	**Limits of Liability**
Worker's Compensation	Statutory Coverage
Comprehensive General Liability (City named as additional insured) Bodily Injury	$250,000 each person/$500,000 each occurrence
Property Damage	$100,000 each occurrence/$100,000 aggregate or $500,000 combined single limits

The following insurance requirements will be included in all City contracts of $15,000 or more.

(1) The successful bidder will be required to carry the following insurance coverage and limits of coverage, as well as list the City as an additional insured to liability coverage as requested by the City. In addition, the successful bidder shall provide the City with evidence of coverage and furnish acceptable proof of payment of insurance premiums.

(2) The successful bidder will be required to secure and/or have insurance coverage in force with an admitted property and casualty insurance company licensed by the State of Texas to conduct business in the State of Texas.

(3) In contracts not involving building and construction projects, as that activity is defined in TEX. LABOR CODE §406.096, contractors may obtain alternative form of worker accident insurance with minimum limits of liability of $100,000 per claim.

INSTRUCTIONS TO BIDDERS (Continued):

Minimum Insurance Requirements	
Type of Coverage	**Limits of Liability**
Worker's Compensation	Statutory Coverage
Employer's Liability	Bodily Injury by Accident: $100,000 each accident Bodily Injury by Disease: $100,000 each employee/$500,000 policy limit
Comprehensive General Liability Bodily Injury Property Damage	 $250,000 each person/$500,000 each occurrence $100,000 each occurrence/$100,000 aggregate or $500,000 combined single limits
Comprehensive Auto Liability Bodily Injury Property Damage	 $100,000 each person/$500,000 each occurrence $100,000 each occurrence/$100,000 aggregate or $500,000 combined single limits
City's Protective Liability Bodily Injury Property Damage	 $250,000 each person/$500,000 each occurrence $100,000 each occurrence/$100,000 aggregate or $500,000 combined single limits

Policies must name the City of Edinburg as an Additional Insured.
Certificates of insurance naming the CITY as an additional insured shall be submitted to the CITY for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the CITY prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence that adequate replacement coverage is provided to the CITY. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, the Contract shall automatically terminate.

BID BOND REQUIREMENTS – *CONSTRUCTION PROJECTS ONLY*

If the contract amount is over twenty-five-thousand dollars ($25,000) for construction of the project, the successful bidder shall provide a bid guarantee, give a good and sufficient bond in the full amount of the contract price for the faithful performance of such contract, executed by a surety company authorized to do business in the State of Texas, in accordance with Article 5160, Vernon's Texas Civil Statutes, and amendments thereto. A payment bond in the full amount of the contract price to assure payment shall be required by law of all persons supplying labor and material in the execution of the project provided for in the contract documents.

INSTRUCTIONS TO BIDDERS (Continued):

A bid guarantee equivalent to five percent (5%) of the bid price will be required from each bidder. The "bid guarantee" shall consist of a firm commitment, such as a bid bond, certified check or other negotiable instrument accompanying a bid as assurance that the bidder will upon acceptance of his/her bid, execute such contractual documents as may be required within the time specified.

A performance bond on the part of the contractor for one-hundred percent (100%) of the contract price will be required. A "performance bond" is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract.

A payment bond on the part of the contractor for one-hundred percent (100%) of the contract price will be required. A "payment bond" is one executed in connection with a contract to assure payment, as required by law, of all persons supplying labor and material in execution of the work provided for in the contract documents.

Bidders are expressly advised to review the contract documents fully and insurance requirements of the proposed contract as to their legal requirements and the causes which may lead to the disqualification of a bidder and/or rejection of a bid proposal. No bid may be withdrawn within a period of sixty (60) days after the dated fixed for opening the bids. Unless all bids are rejected, the Owner will give Notice of Award of Contract to the successful bidder as soon as possible consistent with the time for a thorough analysis of bids submitted. Bidders are expected to inspect the site of work and to inform themselves regarding all local conditions which may affect their bid.

CITY OF EDINBURG
REQUEST FOR BIDS FOR
PATROL UNIFORMS

BID NO. 2015-71

BID OPENING DATE: March 25, 2015 at 3:00 p.m.

It is the intent of this Request for Bids to describe and ultimately make it possible for the City of Edinburg to purchase the below mentioned **PATROL UNIFORMS.**

GENERAL REQUIREMENTS AND AGREEMENT FOR PATROL UNIFORMS:

You are invited to submit a sealed bid for the purchase of PATROL UNIFORMS as requested by the City of Edinburg, Police Department.

The specifications listed below are minimum requirements and are intended to govern, in general, the size and material desired. The City of Edinburg reserves the right to evaluate variations from these specifications.

EDINBURG POLICE DEPARTMENT

UNIFORM SPECIFICATIONS
2014-2015

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X. Vendors Bid Form (Please submit in duplicate form).

I. Terms and conditions

The Edinburg Police Department is re-biding request for sealed bids for the purchase of patrol uniforms. The previous bid specifications had certain labeling requirements which none of the bid submissions were able to satisfy. These labeling requirements have been removed. In addition, other specifications have been added, altered or changed to meet the Department's needs.

All vendors must meet the specifications stated. Any proposed item/article not meeting the specifications will not be considered. Line item separation will only be permitted for the following items: traffic safety vest, jackets and raincoats. Uniforms such as short sleeve shirts, long sleeve shirts and uniform trousers will be awarded together. Summer polo's and BDU trousers will be awarded together as well. The Department wishes to insure proper color and fabric matching.

The Department reserves the right to request samples of any item/article for evaluation, before making any Bid recommendation to City Council. It is the vendor's responsibility to secure return shipment of all sample garments at their expense. The Department is only responsible for packaging samples for pick up at the Edinburg Police Department. If a vendor previously submitted a sample for the proposed item/article, no additional sample will be required.

Vendor agrees the "unit cost" will include **all** stitching expenses for all patches which vendor will obtain at their expense. All uniform shirts (other than summer polo shirts) require four metal buttons, double stitched to the shirt (brass colored buttons for supervisory and chrome colored buttons for officers). The cost associated with the metal buttons and patches shall be included in the "unit cost". Striping for trousers shall be obtained by the vendor. The unit price for trousers shall include all cost for striping material and stitching labor cost. The department will only be responsible for providing sample patches, metal buttons and trouser striping to the vendor who is awarded the bid. In addition, Supervisory personnel require two chevron patches (sergeant chevrons) per shirt. Vendor will stipulate the unit cost for the chevron patches and stitching labor cost. **The Department will not accept any garment, which patches, buttons, chevrons or badge patch have not been stitched and appropriately affixed to the actual garment.**

Vendor agrees to two fitting dates. (The 1st date will be a regular fitting date and the second re-fit date will occur within 2 weeks of the completed order delivery date, in order to accommodate any improper fittings.) Both fittings will occur at the Edinburg Police Department, located at 1702 S. Closner Blvd. Edinburg Texas 78539. Actual fitting may be waived by the department at the department's discretion.

In order to increase proper garment fitting, vendor agrees to measure the officers by the use of sample sizing garments. This procedure may take longer for the vendor, but has proven to minimize improper fitting issues for the Department. The vendor agrees to have the following men's waist sizes available 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 40, and 42 are available in ***two rises – "S" rise = inseams 25" – 32"; "M" rise = inseams 33" – 36"***. Waist sizes 44, 46, 48, 50, 52, 54, 56, and 58 are available in the "M" rise with inseams 25" – 36", and the following women's sizes 2, 4, 6, 8, 10, 12, 14, 16, 18, 20, 22, 24, and 26 with inseam lengths 25" – 36".

The city reserves the right to consider a vendor's past performance, customer satisfaction and delivery history before awarding the bid to any vendor.

Vendor agrees to deliver the merchandise within 8 weeks of the fitting date. Failure to meet delivery date is ground to forfeit award. In order to minimize the operating impact to the department, **no partial order deliveries will be accepted**. The order must be delivered in full. Vendor also agrees to bag & separate uniforms by individual officer. Each individual bag will be clearly marked with the officer first & last name and badge number. Markings must be clearly legible. **Hand written labels will not be acceptable, because of issues with legibility.**

Vendors shall include any oversize charges in addition to the bid price, otherwise the vendor will honor unit standard price.

Vendors shall include the terms and conditions of the manufacturer's warranty.

Vendor agrees to honor the unit price until September 30, 2015, on any future purchases by the Edinburg Police Department. ***Vendor further agrees to extend unit pricing to any member of the Edinburg Police Department, who may wish to purchase additional items/article independently from the City. It is further understood, individual pricing will only be honored after employment verification and the employee agrees to pay any appropriate sales tax.***

The City of Edinburg retains the right to void the terms for any future purchases from the awarded vendor for any reason(s) in the best interest for the city of Edinburg.

Only complete bids will be considered and must be submitted in duplicate form on the attached vendors bid form.

II. Men's & women's standard short sleeve specifications

Color: Navy blue.

Fabric: The uniform shirt shall be constructed from 100% Polyester with 10% mechanical stretch, with a minimum weight of 8.5 – 9.0 ounce per linear yard. Machine washable and dry cleanable polyester with B.XDry™ Moisture Management Technology which provided user comfort, uniform appearance, durability and easy care.

Collar: Top fused, convertible sports style collar.

Sleeves: Short sleeve uniform shirt.

Zipper: A 14" nylon zipper shall be sewn to the fronts and shall be positioned 1" below the first front button and shall replace the 2nd, 3rd, 4th and 5th front buttons, which are not functional. Color of zipper to match garment.

Creases - Five crease military style with permanent sewn creases. Back collar and yoke lined with polyester taffeta.

Pockets and Flaps: Mitered pleated pockets with scalloped flaps, pencil opening in left pocket. Hook and loop closure.

Badge Tab: Badge reinforcement strip centered inside left front; 1-1/8" wide jean style belt loop with length running from join shoulder seam and extending past attach flap seam. Two, horizontal badge eyelets are on left breast.

Epaulets: The epaulets are pointed at the end toward the neck of the shirt, set ½" from the collar, with the other end sewn in sleeve head seam. The pointed ends shall be fastened with t-tack and contain one cut buttonhole for accepting a metal button. The epaulets measure 2" at sleeve and taper to 1-3/8". Epaulets are box stitched to shoulders with a cross stitch 2" from sleeve head seam.

Packing: The completed shirt is folded with a collar strip and enclosed in a polyurethane bag.

Standard Size Range: Men's sizes 14.5-19.5, Women's sizes 32 – 46 (Even sizes).

Department patches: Department shoulder patch on each sleeve. Vendor will be responsible for providing Department shoulder patches of equal or better quality. The Department currently utilizes shoulder patches from Emblem Enterprises located in Van Nuys, CA. Shoulder patch # X16915A. The Department will only provide a sample.

Supervisory shirts: Sergeant chevron on each sleeve. The Department currently utilizes royal with white edge on black 3 ½" wide chevron patches from Emblem Enterprises located in Van Nuys, CA. Chevron patch #5425S. The Department will only provide a sample.

Men's and women's short sleeve specification acknowledgement:

Comply: _____ Yes _____ No

III. Long sleeve shirt and tie specifications

Color: Navy blue.

Fabric: The uniform shirt shall be constructed from 100% Polyester with 10% mechanical stretch, with a minimum weight of 8.5 – 9.0 ounce per linear yard. Machine washable and dry cleanable polyester with B.XDry™ Moisture Management Technology which provided user comfort, uniform appearance, durability and easy care.

Collar: Top fused, banded dress collar.

Sleeves: Long sleeve uniform shirt.

Zipper: A 14" nylon coil size 4.5 zipper shall be sewn to the fronts and shall be positioned 1" below the first front button and shall replace the 2nd, 3rd, 4th and 5th front buttons, which are not functional. Color of zipper to match garment.

Creases - Five crease military style with permanent sewn creases. Back collar and yoke lined with polyester taffeta.

Pockets and Flaps: Mitered pleated pockets with scalloped flaps, pencil opening in left pocket. Hook and loop closure.

Badge Tab: Badge reinforcement strip centered inside left front; 1-1/8" wide jean style belt loop with length running from join shoulder seam and extending past attach flap seam. Two, horizontal badge eyelets are on left breast.

Epaulets: The epaulets are pointed at the end toward the neck of the shirt, set ½" from the collar, with the other end sewn in sleeve head seam. The pointed ends shall be fastened with t-tack and contain one cut buttonhole for accepting a metal button. The epaulets measure 2" at sleeve and taper to 1-3/8". Epaulets are box stitched to shoulders with a cross stitch 2" from sleeve head seam.

Packing: The completed shirt is folded with a collar strip and enclosed in a polyurethane bag.

Standard Size Range:

Men's:
Body Length Regular: Sleeve Length: 32 sizes 14.5-17
Body Length Regular: Sleeve Length: 33 sizes 14.5-18.5
Body Length Regular: Sleeve Length: 34 sizes 15.5-18.5
Body Length Regular: Sleeve Length: 35 sizes 15.5-19.5
Body Length Tall: Sleeve Length: 37 Length: sizes 16.5-19.5

Women's:
Regular length: even sizes 32-46

Shoulder patches: Department shoulder patch on each sleeve. Vendor will be responsible for providing Department shoulder patches of equal or better quality. The Department currently utilizes shoulder patches from Emblem Enterprises located in Van Nuys, CA. Shoulder patch # X16915A. The Department will only provide a sample.

Supervisory shirts: Sergeant chevron patch on each sleeve. The Department currently utilizes royal with white edge on black 3 ½" wide chevron patches from Emblem Enterprises located in Van Nuys, CA. Chevron patch #5425S. The Department will only provide a sample.

Tie Color: Navy Blue

Tie Style: Clip-on with buttonholes

Tie Fabric: 100% Polyester

Tie size: 3.0" X 18"

Long sleeve shirt and tie specification acknowledgement:

Comply: _____ Yes _____ No

IV. Uniform trouser specifications

Color: Navy Blue with royal over red side stripes. Color matching for short and long sleeve shirts in sections II and III.

Fabric: The uniform trouser shall be constructed from 100% Polyester with 10% mechanical stretch twill weave. Machine washable and dry cleanable polyester with B.XDry™ Moisture Management Technology which provides user comfort, uniform appearance, durability and easy care.

Style: Trousers are constructed on a uniform pattern, having a plain front with quarter top front pockets, belt loops and back pockets.

Standard size range: Men's regular length, even waist sizes 28-54; odd sizes 31-37. Women's standard sizes 6-24.

Irregular women's sizing: Size 2-5

Pockets: All pockets secured with bartacks. Front quarter pockets and inverted double cord hip pockets.

Waistband: Stretch waistband with side spot elastic. Self fabric with double strip of silicone shirt grip. Women's waistband shall be of self fabric ¾" cotton full tape with sewn-in silicone shirt grip.

Belt Loops: Interlined wide belt loops inserted in bottom of waistband and tacked at top.

Stitching: 10-12 stitches per inch on all seams.

Zipper: Nylon coil #5 with auto lock slider.

Leg Stripe: Slacks to have approximately 1" wide royal over 1 ¼" wide red, 100% texturized polyester stripe, sewn over the out-seam and sewn-in the waistband seam.

Labels: label located inside back waistband. Label showing care instructions, manufacturing information.

Finish & Creasing: All loose threads shall be removed. Trousers are pressed using a retention process along front and back leg creases. The retention process will ensure clean, sharp, permanent creases even after laundering.

Uniform trouser specification acknowledgement:

Comply: _____ Yes _____ No

V. Men's and women's summer polo shirts

Color: Navy blue.

Fabric: The uniform shirt shall be constructed from performance polyester Xeede™ technology for 4 way stretch and mobility. The 100% microfiber knit provides for permanent moisture wicking, anti-microbial nanotechnology to reduce odor causing bacteria, and UV40+ protection. Maintains excellent durability and color fastness through multiple washings. Minimum weight of 7.25 ounce per square yard. Machine washable.

Buttons: Melamine high impact buttons.

Pockets: Two pleated chest pockets with non-functional scalloped flaps, hook and loop closure and non-functional button. Dual pen pocket on sleeve for easy access.

Collar: Internal collar stays

Sleeves: Short sleeve shirt.

Badge Eyelet: Badge tab with stretch fabric support sling prevents sagging.

Chest Badge Patch: To be stitched directly over badge eyelet. Vendor will be responsible for providing chest badge patch which is equal or better in quality. The Department will only provide a sample chest badge patch from Emblem Enterprises located in Van Nuys, CA. Chest badge patch #X16915A.

Creases – Three stitched-in military creases on shirt back and two on shirt front.

Standard Size Range: Sizes extra small through triple extra-large.

Men's and women's summer polo shirt specification acknowledgement:

Comply: _____ Yes _____ No

VI. Men's and women's BDU trousers

Color: Navy Blue. Color matching for summer polo short-sleeve shirts in section V.

Fabric: The BDU uniform trouser shall be constructed from 65% Polyester / 35% Cotton – stretch twill weave. Nano Fluid Repellency technology which helps the user to remain dry and comfortable. Fabric maintains natural breathability while preventing fluids from penetrating the fibers. Fabric is Machine washable. Minimum weight of 7.0-7.25 ounce per square yard – 11.5-12 ounce per linear yard.

Side pockets: Cargo pockets with 3M Scotchlite™ reflective woven tape for added visibility.

Rear pockets: Two rear pockets with button tabs.

Front pockets: Extra deep quarter-top front pockets.

Additional pockets: Two back billy pockets

Compartment pockets: Two dual-compartment pockets – hidden zipper behind, inverted pleat underneath flap with hook and loop closure.

Standard size range: Sizes 28-64

Belt Loops: traditional lined belt loops.

Reinforced stitching: Bar tacks at key stress points for durability.

Crotch: Double-plied crotch lining for comfort and durability. Crotch area triple-stitched crotch construction for extra durability.

Creases: Creaset® front and back permanent military creases.

Waistband: DutyFit™ no-contraption waistband which allows for stretch while keeping shirt tucked in. Double hook and eye waist closure for extra support prevents which prevents roll over.

Comfort waistband: Covert stretch memory waistband providing up to 3" of additional room for comfort.

Buttons: Melamine high impact buttons.

Men's and women's BDU trousers specification acknowledgement:

Comply: _____ Yes _____ No

VII. Traffic safety vest

Certification: ANSI 107 Class 2 and ANSI 207 compliant

Design: Four point breakaway design, with Velcro belt and shoulders.

Color: Lime yellow with silver 3M Scotchlite™ reflective trim with ¼" black accent edge over both shoulders, chest and waist.

Imprint: "Police"

Mic Tabs: (2) mic taps located on both shoulders

Traffic safety vest specification acknowledgement:

Comply: _____ Yes _____ No

VIII. Raincoat specifications

Color: Black with reversible hi-visibility yellow.

Material: One-ply Tech-lite urethane coated 200-denier oxford nylon fabric.

Certifications: American National Standard for High Visiblity Safety Apparel and Headwear Devices, ANSI 107-2010 Compliant.

Reflective Markings: 2" 3M Scotchlite™ reflective trim. Raincoat shall have a reflective 2" band around the chest cavity and (2) two reflective sleeve bands; the first around the bicep area and the second near the wrist area.

Department Marking: Raincoat shall have "POLICE" on the back and the Department's police badge over the left chest, screen printed on the reflective side of the raincoat with reflective material.

Length: Raincoats shall be a minimum of 48" in length.

Raincoat fastenings: Raincoats shall be configured with snap over fly front panel with snaps. The collar shall accommodate a snap on hood. All seams shall be sealed with thermal tape.

Pockets: Side pockets shall accommodate access to officer's police equipment.

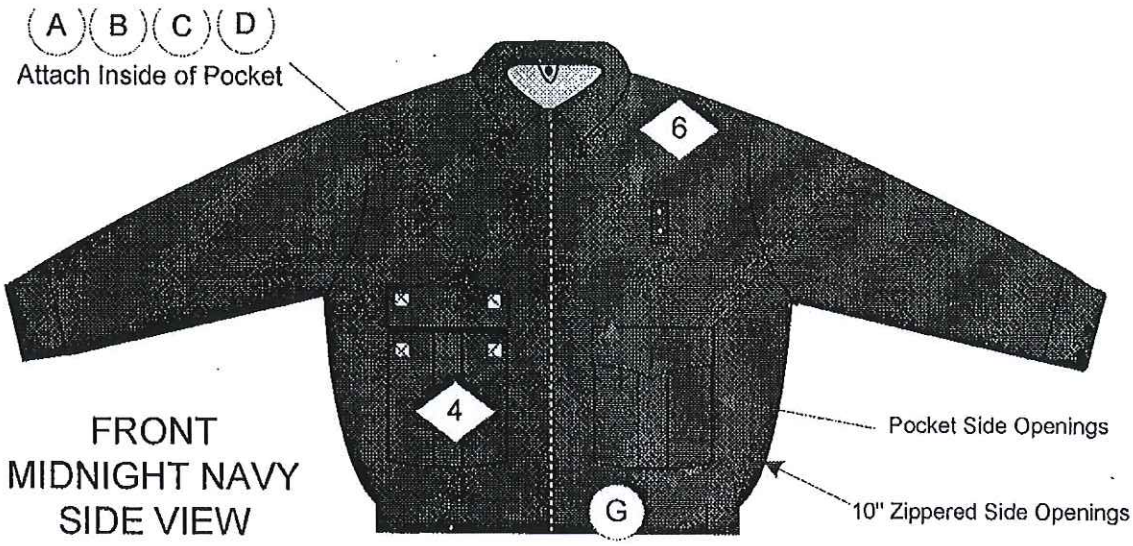
Sizing: Sizing shall be available from extra small through 4X-Large.

Raincoat specification acknowledgement:

Comply: _____ Yes _____ No

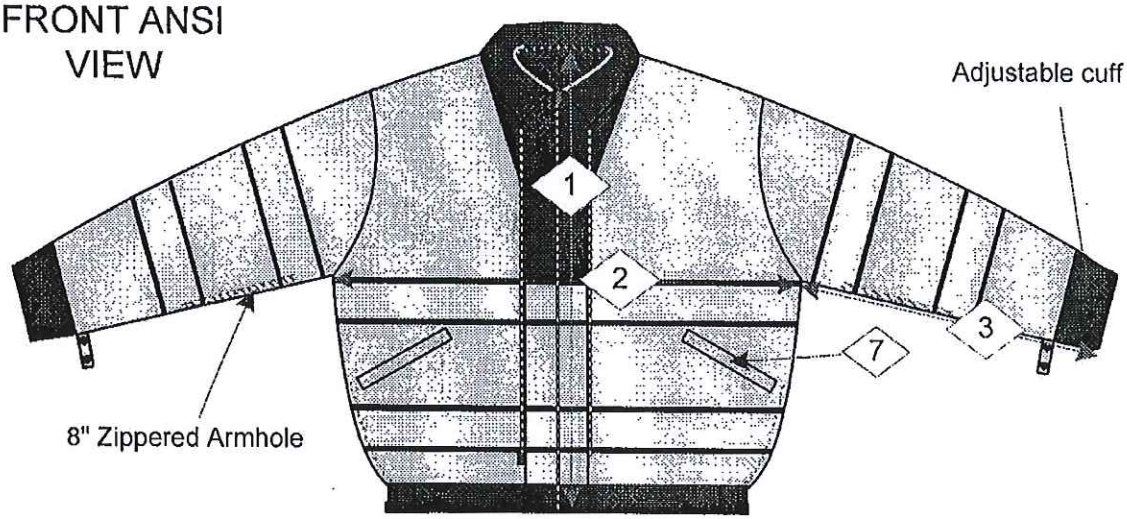
IX. Jacket specifications

External Reversible Outer Shell Color: Midnight navy blue with a reversible hi-visibility lime-yellow outer shell. The outer shell shall have a concealable hood, which drops into a collar pocket when not in use.



FRONT
MIDNIGHT NAVY
SIDE VIEW

FRONT ANSI
VIEW



Measure from back side

External Reversible. Outer Shell Material: Nylon Taslan woven, with water repellent treatment & Hydropholic breathable.

Inner Shell Material: Soft shell fabric; 96% Polyester, 4% Spandex with white Pellon interlining.

Inner Shell: The removable shell be able to be worn separately or as thermal layer under the outer shell.

Inner Shell Color: Midnight navy.

Certifications: Outer shell shall be reversible and American National Standard for High Visibility Safety Apparel and Headwear Devices, ANSI 107 Class 3 compliant.

Reflective Markings: Outer shell shall display (2) two 3M Scotchlite™ black edge silver reflective striping. The upper stripe encompassing the center torso and the lower striping encompassing the waist line and forearms. Reflective striping shall be a minimum of 2" in width with ¼" black edges.

Department Markings: External shell on the reflective side shall have "POLICE" on the back side and the Department's police badge over the left chest screen printed on the reflective side of the raincoat with reflective material. The dark navy side of the shell shall have sewn on a department shoulder patch on each arm and a badge patch over the left chest. Supervisor jackets will also have chevron stripes sewn on each arm.

Pockets: Side pockets shall accommodate access to officer's police equipment.

Snaps- All snaps shall be universal prong snaps which have been oxidized to prevent rusting.

Thread - Thread should be polyester thread with warp and a minimum strength of 36 in a 50 size or better.

Front Design: The front zipper shall be a #8 size reversible sipper and shall run from the bottom of the jacket to the top of the collar; the zipper slider shall be on the right hand side. There shall be a badge holder set to the upper left front on the dark side. The badge holder shall measure 1" by 2-1/4" with two small metal eyelets spaced 1-1/4" center to center, set 8" from the shoulder seam.
Pockets: There shall be two-way lower pleated patch pockets that measure approximately 7-1/2" wide by 7-3/4" long. The pockets shall be lined with fleece pocketing. There shall be a 6" side opening and bar-tacked at the stress points. ON the inside of left pocket there shall be a size and ANSI label.
The pockets shall close with scalloped pocket flaps that measure 7-5/8" wide by 3-1/4" long at the center and 2-1/2" at the ends. The flaps are to close with 1" a Velcro hook set each corner of the flap and anchor to the 1" Velcro loop set at each corner of the pocket. There shall be a buttonholes set on the pocket flap, which shall have a punch hole cut to accommodate a metal button when required. The pocket flaps shall be interlined. On the left pocket flap a pencil pocket opening will be sewn, on the bottom of the left pocket, there shall be an ANSI-107 label.

Back Design: The back shall be a plain full cut back with an elasticized waistband that extends to the zippered side vents. The front waistbands shall have a plain section approximately 5" from the front zippers and shirred with elastic to the zippered side vents. The waistband shall measure 2-1/2" wide.

Collar: The collar shall be a stand up design measuring 4" at the points and 4-1/4" at the center. There shall be a hanger loop made out of the self-material. The collar shall be interlined. ON the under collar there shall be an 8" coil zipper to all the use of the attached hood and to store when not in use. There shall be collar tabs to provide face protection from the liner zipper.
The hood shall be a three-piece design, a separate center and side panels. There is to be an integral storm flap that will close with a two-inch square of hook and loop. The hood shall be lined, there shall be an elasticized drawstring cord so the hood can be drawn around the face. There shall be eyelets for the drawstring outlets on either side of the hood and be held in place with barrel clip adjusters. The hood shall drop drown between the shell and lining.
Side Vents: The zippered side vents are to be finished with a size #6, 7" long sipper with a reversible slider. There shall be side tabs made out of the self-material set to the bottom back vent, which will elasticized with 1" elastic. The side tab shall have a snap (male portion) and shall snap across the bottom vent of the waistband with a snap (female portion) set on the front and back of the zippered side vent. The side tab shall measure 1" by 3" long.

Epaulets: There shall be epaulets set on the shoulders and sewn into the shoulder and sleeve seam. The epaulets shall be cross-stitched and shall have a buttonhole with a punch hole cut to accommodate metal buttons. The epaulets are to

measure 2-3/8" at the shoulders and 2" and the points. The epaulets shall be back-tacked to the shoulder seam. The epaulets shall be interlined.

Jacket specification acknowledgement:

Comply: _____ Yes _____ No

CITY OF EDINBURG
BID FORM FOR
PATROL UNIFORMS

BID NO. 2015-71

BID OPENING DATE: March 25, 2015 at 3:00 p.m.

I/We submit the following bid in **ORIGINAL FORM** for **PATROL UNIFORMS** according to City of Edinburg requirements, less tax:

NOTE: In addition to responding to our "local" solicitation for bids/proposals vendors/contractors are encouraged to provide pricing on the above referenced items/products/services based on Buyboard, H-GAC, TXMAS and/or any other State of Texas recognized and approved cooperative which has complied with the bidding requirements for the State of Texas (any and all applicable fees must be included). All cooperative pricing must be submitted on or before bid/proposal opening date and hour.

CHECK ONE

☐ **BUYBOARD** ☐ **H-GAC** ☐ **TXMAS** ☐ **DEALER/LOCAL**
☐ **TX DIR** ☐ **TFC** ☐ **OTHER** _____
Specify

CONTRACT NUMBER: _____ (If applicable) COMMODITY NUMBER: _____ (If applicable)

ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	92	Men's short sleeve uniform shirt	$	$
2	52	Men's long sleeve uniform shirt	$	$
3	104	Men's uniform Trousers	$	$
4	9	Women's short sleeve uniform shirt	$	$
5	5	Women's long sleeve uniform shirt	$	$
6	10	Women's uniform trousers	$	$
7	14	Ties	$	$
8	67	Men's Summer Polo's	$	$
9	73	Men's BDU Pants	$	$
10	5	Women's Summer Polo's	$	$
11	5	Women's BDU Pants	$	$
12	31	Traffic Safety Vest	$	$
13	24	Jacket	$	$

BID FORM FOR PATROL UNIFORMS (Continued):

ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
14	30	Rain Coats	$	$
15	20 Sets	20 Sergeant Chevron Patches for 2 per shirt	$	$
16		Shipping	$	$
		GRAND TOTAL	$	$

All Addenda issued in respect to this project shall be considered official changes to the original bidding documents. It shall be the Bidder(s) responsibility to ensure that all Addenda have been received. Furthermore, bidders are advised that they must recognize, comply with, and attach a signed copy of each Addendum which shall be made part of their Bid Submittal. Bidder(s) signature on Addenda shall be interpreted as the vendor's "recognition and compliance to" official changes as outlined by the City of Edinburg and as such are made part of the original bidding documents.

Does the Company have an office located in Edinburg, Texas? Yes _____ No_____

Has the Company ever conducted business with the City of Edinburg? Yes _____ No_____

Respectfully submitted this _____ day of _____, 2015.

SIGNATURE: _____

TYPE/PRINT NAME: _____

TITLE: _____

COMPANY: _____

ADDRESS: _____

_____

TELEPHONE NO.: _____

FAX NO.: _____

EMAIL: _____

DELIVERY DATE: _____

(Quotes without a delivery date will be considered incomplete.)