

CANCELLED

REQUEST FOR PROPOSALS

RFP #2016-001 EXECUTIVE SEARCH SERVICES

The City of Edinburg is soliciting sealed proposals to be received by the City Secretary's Office located at 415 W. University Drive, Edinburg, Texas 78541. City of Edinburg normal business days are Monday through Friday between the hours of 8:00 a.m. to 5:00 p.m. and shall be closed on recognized holidays.

Proposals shall be addressed to: **CITY OF EDINBURG, C/O CITY SECRETARY, 415 W. UNIVERSITY DRIVE, P.O. BOX 1079, EDINBURG, TX 78540.**

Proposals will be received until **3:00 p.m. Central Time**, on **Monday, October 19, 2015**, shortly thereafter all submitted proposals will be gathered and taken to the Edinburg City Hall Community Room, 1st Floor, to be publicly opened. Any proposal received after the closing time will not be accepted and will be returned to the proposer unopened. It is the responsibility of the proposer to see that any proposal submitted shall have sufficient time to be received by the City Secretary's Office prior to the proposal opening date and time. The receiving time in the City Secretary's Office will be the governing time for acceptability of the proposals. All proposals must bear original signatures and figures.

Proposals sent via electronic mail or facsimile **shall not** be accepted. **Proposals shall be submitted in an envelope sealed with tape and prominently marked on the lower left hand corner of proposal envelope with corresponding proposal number and title.**

The City of Edinburg reserves the right to refuse and reject any or all proposals and to waive any or all formalities or technicalities and to accept the proposal deemed most advantageous to the City, and hold the proposals for a period of **60** days without taking action.

Bidders are advised that the proposal documents can be downloaded from the City of Edinburg web page address: www.cityofedinburg.com, or may obtain copies of same by contacting the office of: LORENA FUENTES, PURCHASING AGENT, LOCATED AT 415 W. UNIVERSITY DRIVE, Edinburg, TX 78541 by calling (956) 388-1895 or by e-mailing your request to the following e-mail address: lfuentes@cityofedinburg.com.